

# Northampton Diverse Communities Forum

Thursday, 20 September 2018 at 11:00 am - 1:00 pm

## Agenda

1. Welcomes, introductions and apologies
2. Minutes and matters arising
3. Community Law Service - Immigration Law Advisor (Windrush)
4. Suzanna Storey & Erica Martin - R&D Our Lady of Kibeho and Fun Places Project
5. Paige - Happy You Project
6. Cllr Sally Beardsworth - Scrutiny Questions
7. Items for Discussion at the Next Meeting
8. Date Of Next Meeting

Map and directions at: [www.northampton.gov.uk/guildhall](http://www.northampton.gov.uk/guildhall)

For more information about this meeting please contact:  
Jamie Wells - Community Safety & Engagement Officer.



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Tel: 01604 838729



More information about the Forum generally is at: [www.northampton.gov.uk/forums](http://www.northampton.gov.uk/forums)



Facebook page: [www.northampton.gov.uk/dcf](http://www.northampton.gov.uk/dcf)

Please note that this Forum is supported and funded by Northampton Borough Council. The Forum may work in partnership and collaboration with other community groups, councils and local services from time to time. The views expressed and decisions taken by the Forum are not necessarily those of Northampton Borough Council.



NORTHAMPTON  
BOROUGH COUNCIL

## **Code of Conduct for the Forums**

This Code of Conduct sets out the standards that the Forums expect of its members. It aims to provide members with an effective ethical framework in which to do business. It is not intended to be exhaustive, or to cover every eventuality, but sets out some common sense requirements to enable the forums to function smoothly and successfully.

It is the responsibility of the Chair to encourage and enable input from forum members, to ensure all voices are heard.

### **1. Meeting Etiquette**

As an attendee you must comply with the following requirements and any others that may be stated from time to time:

- 1.1** Contribute positively to discussions concerning the issues of the meeting
- 1.2** Be friendly, polite, courteous and respectful at all times to fellow members, and others present
- 1.3** Not insult, abuse or use offensive language or behaviour
- 1.4** Comply with Northampton Borough Councils Equal Opportunities Policy
- 1.5** Demonstrate actively that you are interested in and care about the issue that you are discussing and want to make a positive difference
- 1.6** Show respect for buildings, facilities and equipment being used
- 1.7** Speak only through the Chairman of the meeting and not interrupt, heckle, make distracting noises or gestures
- 1.8** Speak clearly into any microphone provided and comply with any instructions given about its use

### **2. Being Objective**

- 2.1** Your own experience and views should inform, but not dominate or dictate how you participate.
- 2.2** If you have a specific issue with regards to a service matter to raise these can be discussed with a member of staff at the end of the each meeting or you can ask for the appropriate officer details. Meetings attended by other residents are not the place to raise any issues of this nature.
- 2.3** Be Fair
- 2.4** You must have and show respect for the people you deal with, and take their circumstances and personal differences into account. This is about putting equality into practice. The key is simply to respect differences fairly, so that you do not exclude anyone, or treat anyone inappropriately or unfairly because of their particular circumstances.

### **Breaching the Code of Conduct**

If any person's behaviour breaches this Code of Conduct, they will be required to leave the meeting and vacate the premises where it is being held. They will not be permitted to attend future meetings unless they provide satisfactory evidence to Northampton Borough Council that they will comply with the Code – e.g. a letter of apology.

If you would like further information or if you would like to discuss the Code of Conduct please contact Vicki Rockall, Partnerships and Communities Manager at [vrockall@northampton.gov.uk](mailto:vrockall@northampton.gov.uk) or on 01604 837074

## Northampton Borough Council - Northampton Diverse Communities Forum

Thursday, 19 July 2018

The Holding Room, The Guildhall, St Giles' Street, NN1 5DE.

### Officers at the meeting

#### 1. WELCOMES, INTRODUCTIONS AND APOLOGIES

**ATTENDANCE:** Pauline Woodhouse (PW, Chair), Michael Macleod (MM, NBC), Louise Cuzner (LC, Individual), Jamie Wells (JW, NBC).

**APOLOGIES:** Jenny Campbell, Neelam Aggarwal-Singh, James Hill, John Rawlings.

#### 2. MINUTES AND MATTERS ARISING

JW reiterated that he is still looking to work on the new communities pack, but can only do this if local community groups provide him with the relevant information. Also with the changes within the council(s) in Northamptonshire, JW will need to establish how this pack will look going forward.

MM to continue trying to add the Windrush Scandal to a future agenda. MM to contact Jenny Campbell to see exactly what the forum wants from this agenda item so the right people are invited.

PW suggested putting some info about the Windrush Scandal in the minutes.

National stories:

<https://www.bbc.co.uk/news/topics/c9vwmzw7n7lt/windrush-scandal>

Local stories:

<https://www.northamptonchron.co.uk/news/northampton-windrush-migrant-left-homeless-for-seven-years-by-the-home-office-is-in-a-flat-following-chron-appeal-1-8531195>

JC requested that the following information be known to forum members:

JC to MM

“Hello Michael

Please could you provide update on agenda item I requested at the last Diverse Communities meeting. Windrush Scandal ..... I spoke to members of the Caribbean community advising this would be an agenda item at the next Diverse Communities meeting, because members of the Caribbean communities are concerned and have questions.

I was under impression meeting was for members of the forum, agenda item number 3 is not something I remember members of the Diverse communities requesting. Therefore can someone let me know who decided agenda item no 3.

Look forward to hearing from you”

MM reply to JC

“Hi Jenny,

It is clear that the forum members want a speaker in to talk about this topic instead of it being an item simply for members to discuss. I contacted the chairs asking who exactly I should contact, I received a response with the information a few weeks later whilst I was on annual leave, which obviously delayed things. I have tried to make contact with various people in immigration law to see if they would be happy to talk to the forum about their concerns and help answer their questions, however I didn't receive any responses. A few days ago, Pauline suggested that I contact you to see if you have any contacts or Pastor Green. This was too short notice to arrange anything for this forum as it would have meant waiting even longer to send the agenda out as corresponding with people and coordinating often takes days, if not weeks, as you can see above with the chairs. So I planned to continue these arrangements for the next forum, hoping I would have more luck.

It was also an action of mine to try and add Connected Together to the agenda, I have tried to contact them/Mary multiple times with no response either.

Item number 3 is not something that has been requested by the forum, you are correct, but as forum members are residents of Northampton, they may have an interest in the new contract and this is a good opportunity to ask any questions or talk about any concerns they have. All forums are going to be visited by Chris so this isn't something specific to the Diverse Communities Forum.”

JC reply to AK and MM.

“Hi Anna

Thank you for your detailed response below.....based on the number of years I have been attending Diverse forum members I was unaware of this.

I would like my request and your response to be known to forum members either before next meeting or at the meeting

Also, you may not be aware but at the height of the Windrush scandal I contacted all 7 MPs in Northamptonshire for an interview.....no one came forward.

Therefore would it be best we contacted MPs outside of Northamptonshrie e.g. London who may be in a position to put the minds of Caribbean constituents at ease, or answer questions people may have.

Again, I would like forum members aware of my request”

### **3. CHRIS CARVELL - ENVIRONMENT SERVICES CONTRACTS MANAGER**

CC gave apologies due to urgent business.

General questions - Who are they? How long is the contract for? What does the new service look like? Are there additional charges?

#### **4. ANY OTHER BUSINESS**

Upcoming Scrutiny panel – good to hear local people’s voices alongside the services that are already in place to see if there are any gaps.

**ACTION:** MM to add Scrutiny to the next Forum – same as the Women’s Forum.

Hate Crime Week (13-20 October)

PW It would be good for someone to give updates on hate crime. Hate Crime has not been dealt with in the country as good as it should. Understand how Northants Police head of hate crime plans on dealing with that moving forward.

JW talked through the upcoming primary schools event. Key subjects are Fire, Water and Road safety, Online Safety, Hate Crime, Knife Crime and Anti-Social behaviour.

We need input from Forum members to help us and provide ideas what we can deliver, that will provide a better week for all.

Both Chairs, Vicki Rockall and Anna King all need to meet to discuss times.

Explained the resources we have and also what we can do to increase the attendance, such as later forums when there are school breaks etc.

**ACTION:** MM to update to forums on positive outcomes – add as a footnote or e-mail out.

#### **COMMUNITY INFORMATION EXCHANGE**

#### **ITEMS FOR DISCUSSION AT THE NEXT MEETING**

#### **7. DATE OF NEXT MEETING**

20<sup>th</sup> September 2018

The meeting concluded at Time Not Specified